

KAN Vocals

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Singing Lessons

Dear Parent/Carer,

September 2020

I am currently inviting pupils to register for singing tuition. Please note the following:

Lessons will be delivered in accordance with current academy policy and following guidance issued by government and music associations to ensure the safety of students whilst undertaking lessons, visiting instrumental teachers will be made aware of them. They can be summarised as follows:

Well ventilated rooms of adequate size will be used.

Lessons will be delivered in a side by side manner to avoid face to face contact.

There will be gaps between lessons to enable wiping down of all touch points before the next student arrives and allow student to leave without crossing a bubble.

When attending lessons students will move around school so as to avoid crossing bubbles.

Students will enter the performing arts area via a separate entrance equipped with sanitiser.

Student to have their own copies of music, no sharing of instruments or consumables such as drum sticks. This should include a pencil and rubber.

Where appropriate students should have their own instruments, they should be properly cased and cleaned at the end of a lesson.

Pupils studying singing will have an option of one, two, three, or four students per group. Lessons will last for 25 minutes and there are 10 weeks this term.

The charges for this term are as follows:

Number of Pupils	Cost per lesson	Cost per term (initial payment)
1	£10	£100
2	£6	£60
3	£5	£50
4	£4	£40

If you wish your child to have singing lessons, please return the reply slip below, with the appropriate initial payment (as stated above). All monies should be given to myself or Mrs Ashmore in an envelope marked with the pupil's name and tutor group at the first Singing Lesson of the term. (Cheques should be made payable to KAN Vocals, not to the school).

Lessons will be allocated on a first come-first served basis, although priority is given to GCSE/BTEC music and Performing Arts students and students who are continuing lessons with me. Students will not start lessons until the fee is paid up front unless agreed otherwise. Students will miss lessons until payment has been made. Once your son/daughter is fully registered and fees have been paid, their name will be entered onto the timetable that will be emailed to students, it is not possible to currently post timetables on a noticeboard.

Yours faithfully,

KERRIE- ANN BAILLIE

APPLICATION FOR SINGING LESSONS

Students Name

Tutor Group..... Date.....

Parents Name

Home Telephone Number.....

I (do/do not) wish my (son/daughter) to (have/continue) with peripatetic music tuition and agree to pay the appropriate fee.

Preferred group size (1,2,3,4) Please give the names and tutor groups of any other pupils with whom your son/daughter would like to share.

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Previous Experience (new pupils only)

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I enclose a cheque for the appropriate amount £

(Cheque made payable to KANVocals only)

Signed..... (Parent/Guardian)

Please give half a term's notice if you want to stop your lessons. (School Policy)

INSTRUMENTAL TUITION

THE SCHOOL AGREES TO:

1. Provide regular lessons.
2. A suitable teacher for the instrument being taught.
3. Provide a room in which to have the lesson. (A practice room).
4. Give notice to parents if a pupil misses more than three lessons in any term.
5. Given the opportunity to take examinations, if recommended by the teacher.
6. Display lesson times and attempt to rotate lessons where possible, to minimise disruption to school work.

Mrs Ashmore (Head of performing Arts) Kerrie-Ann Baillie (Singing Teacher)

THE PARENT AGREES TO:

1. Give half a term's notice in writing if you wish your son/daughter to cease taking lessons.
2. Provide sheet music/Exam Book and any other accessories as requested, eg reeds, strings.
3. Provide examination fees and pay for a piano accompanist, if appropriate.
4. Make the specified contribution per term towards the cost of tuition.
5. Provide a suitable place to practice, and lots of encouragement!

Signed: (Parent/Guardian)

THE STUDENT AGREES TO:

1. Attend lessons regularly. The only acceptable excuse for absence is illness. If absence is planned, for example to go to the dentist or because of a test within a subject lesson, either change the lesson time or see the appropriate instrumental teacher so that your lesson can be changed.
2. Practice regularly – preferably daily! Get into a good routine including scales and studies.
3. Join The Wey Valley School Choir or another group, in order to support their vocal tuition and to have fun!

Signed (Pupil)

Wey Valley Academy

Sian Thomas, BEd (Hons), CEO - AAT
Jon Webb, BA (Hons), Director of Secondary Education
Rob Russell, BEd (Hons), Principal

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