

8<sup>th</sup> January 2021

Dear Parents and Carers,

### **Notifying Parents of Student Attendance at Remote Lessons**

As we are now delivering remote learning for at least another 5 weeks, it is crucial that students fully engage with their online lessons. Therefore, as from **Monday 11<sup>th</sup> January**, we are introducing a system where we can notify parents, on a daily basis, that their child has not attended an online lesson(s).

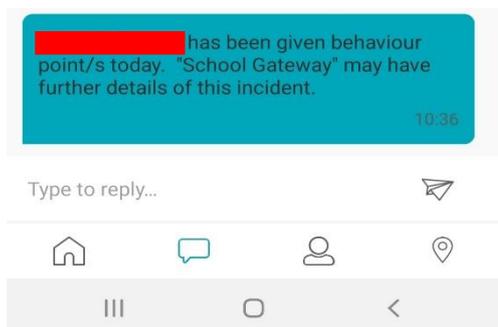
This is so we can all fully support your child and respond quickly if additional support is required. We will be using the School Gateway app that you normally receive notification of achievement and behaviour points through. If your child has not attended an online lesson, the teacher will record this on SIMS, our management information system. You will then receive notification via the Gateway app; unfortunately, due to the limitations of SIMS, we can only do this using the behaviour points systems.

Please note, **this is not a behaviour point and no behaviour points will be added to your child's conduct score**, but it is the simplest and most efficient way for you to be notified.

When you open the message and click into the details, you will clearly see that it is a notification of non-attendance and you will be given the detail of the lesson and teacher.

As an example, this is what you will see at each stage:

1. You will receive notification via the app that your child has received a behaviour point (**it is *not* a behaviour point and not linked to your child's behaviour**):



#### Wey Valley Academy

Sian Thomas, BEd (Hons), CEO - AAT

Jon Webb, BA (Hons), Director of Secondary Education

Rob Russell, BEd (Hons), Principal

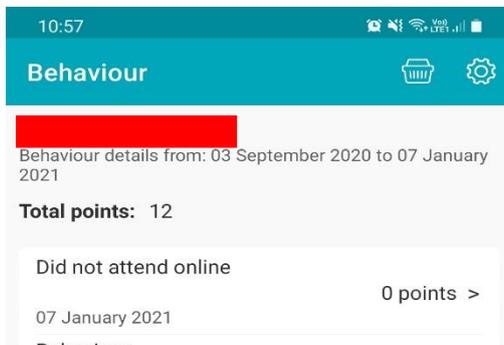
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2. By clicking into the 'Behaviour' link on the app, you will see this message, informing you that your child has not attended an online lesson:



3. By clicking into this message, you will then see the details of which lesson you child did not attend:



We are introducing this system so that parents are informed daily of their child's online lesson attendance. Crucially, it also allows us to have an overview of every student's engagement, and Heads of Year will monitor this weekly to identify any students who may require additional support or intervention. We fully understand the pressures that some families are under, with limited access to devices or the internet, and we all suffer from technical issues, so it's perfectly understandable that your child may miss the occasional live lesson; they can always complete the assignments offline. Please encourage your child to communicate with their teachers if they do have repeated issues accessing either the live lesson or the assignment material.

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If you are having problems with logging on or require a device for your child to use please contact [parkesl@weyvalley-academy.co.uk](mailto:parkesl@weyvalley-academy.co.uk) and we will endeavour to assist you.  
As always, we are very grateful for your continued support.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Pete Lydford".

Pete Lydford  
Vice Principal

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