

Risk Assessment – January 2022 return to school (Omicrom variant)

Location	Assessor	Date Completed
Wey Valley Academy	Rob Russell - Principal	January 10 th 2022

Hazard (What have you identified?)	Risk (What could happen? Who can be affected?)	Description	Control Measures	Led by	Risk L/M/H	Further Actions	Risk L/M/H
Site readiness for return – Health and safety compliance	Trips, falls, legionella etc Transmission of Corona Virus / Covid.19 Hospitalisation – death. Staff and Students Closure of school disruption to education and impact on Mental Health of students	Physical harm to staff or students Transmission of corona virus /covid.19 between people by close contact due to not following protocols Other illness or injury.	<ul style="list-style-type: none"> Enhanced cleaning of rooms and spaces to be used prior to use will continue. Hot and cold water systems run and checked gas safety checked Fire safety systems checked Fire Alarm protocols shared with staff and students kitchen equipment cleaned and checked security including access control and intruder alarm systems ventilation, classrooms able to be well ventilated CO2 monitors in rooms identified as poorly ventilated Surfaces kept clear to allow regular and effective cleaning Toilets – all lids checked that they function, signage to close before flushing displayed. Supplies of soap, hand sanitiser, paper towels and bins Covid19 Safety Signage re washing hands, ventilating rooms and following "Catch it Bin it Kill" hygiene approach displayed around school electronic sign in for staff 	PH & RR	M	<ul style="list-style-type: none"> PH and SLT to liaise with AAT to ensure that the site management covers all the required compliance checks. Regular AAT site visits booked during 2022 for full check of all Risk Assessments Regular cleaning of spaces used by students continues and monitored Site Team to conduct another audit of ventilation in rooms – using readings from CO2 monitors to assist process. If necessary bid for or purchase ventilators for rooms 	L

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<p>Students and parents not aware of the measures in place and the school's expectations</p>	<p>Transmission of Corona Virus / Covid.19</p> <p>Hospitalisation – death.</p> <p>Staff and Students</p>	<p>Transmission of corona virus / covid.19 between people by close contact due to not following protocols</p>	<ul style="list-style-type: none"> • ALL students offered an onsite LFD test prior to returning to school January 2022 • Lateral Flow Home Testing regime set up and working as per Govt guidance • LFD test kits given out to students at regular intervals • Parents written to and kept informed of any government guidance by Principal at least twice each half term • Web site displays any updated plans and instructions • Behaviour policy Covid 19 appendix remains in place and has been shared with parents and students • Clear notices for parents and students • Clear explanations given to parents regarding 1] not sending child to school if they or anyone they have been in contact with has displayed Covid symptoms • No MOBILE PHONES out in school to reduce risk of social distancing being broken. Phones off and kept out of sight. • Check updates from DfE and PHE on daily basis • Principal communicates regularly with Parents and carers • Continue with Online PCE events • Any failure to comply and the student may not be permitted to enter or remain on school site. Refer to school behaviour policy Covid appendix 	<p>SLT</p>		<ul style="list-style-type: none"> • Positively encourage parents to hand washing messages at home. • Regular weekly reminders to students • Parents asked to use email if they need to communicate with staff • Parents reminded about the No Mobile phone policy 	

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Working in proximity with other members of staff and students	Transmission of Corona Virus / Covid.19 Hospitalisation – death. Staff and Students Closure of school disruption to education and impact on Mental Health of students	Transmission of corona virus / covid.19 between people by close contact	<ul style="list-style-type: none"> • Covid Lateral Flow Home Testing regime established. • Students LFD tested on site before return Jan 2022 • Masks worn in all communal spaces • Masks worn in classrooms (until 26th January and further DfE guidance) • Risk Assessment shared with staff who will be expected to follow it and to contribute to further enhancements • Individual Staff risk assessments as required for vulnerable staff • Frequent washing of hands with soap and warm water / alcohol based hand gels. • Implement any updated guidance from Public Health England. • Students have staggered break and lunch time. • Removal of unnecessary items from classrooms. • Ensure toilets do not become crowded by limiting the number of students or young people who use the toilet facilities at one time. • Introduce and reinforce with students and parents Covid19 behaviour policy appendix • Increase number of bins for disposal of hand towels and tissues • Ensure classrooms and work areas are well ventilated. • CO2 monitors in classrooms that have been identified as possibly poorly ventilated. 	SLT	M	<ul style="list-style-type: none"> • Provide support to specific students to enable measures to be undertaken underpinned by risk assessment 	L

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Virus transmission through touch to objects	Transmission of Corona Virus / Covid.19 Hospitalisation – death. Staff and Students Closure of school disruption to education and impact on Mental Health of students	Transmission of corona virus /covid.19 between people by touch to infected objects.	<ul style="list-style-type: none"> Frequent washing of hands with soap and warm water/alcohol-based hand gels. Thorough hand washing before leaving home and before eating at break and lunchtimes. Practise of 'catch it, bin it, kill it' with tissues when sneezing. Ensure that bins for tissues are emptied regularly. Regular cleaning of all 'high touch' items, including door handles and handrails, push plates, taps, flush handles, tables, chairs, work surfaces. Increased cleaning of surfaces that students and staff are touching, such as books, desks, chairs, doors, sinks, toilets, light switches, bannisters, more regularly than normal. Isolation in control (quarantine) room followed by collection of any pupil who shows symptoms of Covid-19. Lunch tables disinfected between sittings. Masks worn as per national guidance. 	SLT and PH	M	<ul style="list-style-type: none"> Supplies (limited) of spare masks in school Remind staff and students to regularly wash hands. Provide support to specific students to enable measures to be undertaken. 	L
Parents and visitors transmitting Covid-19	Transmission of Corona Virus / Covid.19 Hospitalisation – death. Staff and Students Closure of school disruption to education and impact on Mental Health of students	Transmission of corona virus /covid.19 between people by close contact	<ul style="list-style-type: none"> Lateral Flow Home Testing in place. No parents to come into school building without prior appointment and evidence of LFD test One way system implemented at drop off / pick up Site manager and SLT to monitor transitions into school and out of school. External visitors kept to minimum and again evidence of LFD test requested 	SLT	M		L

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Contractors Service Engineers Etc.	Transmission of Corona Virus / Covid.19 Hospitalisation – death. Staff and Students And Contractors etc	Transmission of corona virus /covid.19 between people by close contact Risk of external infections	<ul style="list-style-type: none"> Separate working areas should be in place and no contact between staff or students should take place If possible work to be done when staff and students are not in building. PPE worn 	PH	M	<ul style="list-style-type: none"> Should the work needed be in areas of the school in use - this should be carried out outside school hours by arrangement. Enhanced cleaning on completion of works 	L
Working with students	Transmission of Corona Virus / Covid.19 Hospitalisation – death. Staff and Students Closure of school disruption to education and impact on Mental Health of students	Transmission of corona virus /covid.19 between people by close contact Classrooms cannot be socially distanced.	<ul style="list-style-type: none"> students tested with LFD tests twice weekly at home If positive stay home day 6 and day 7 testing prior to return Staff working with students to observe social distancing if not possible then masks can be worn. Students will be expected to wash hands frequently Use tissues when coughing or sneezing & bin them Reinforcement of all the instructions and measures should take place as often as needed Timings for break and lunch to be staggered to support social distancing. Behaviour policy appendix shared with staff, students and parents Premises cleaning increased, frequent disinfecting of areas especially high contact areas. Enforce the seating plan use of Class Charts Regular reminders to parents and students regarding the Covid Behaviour policy appendix Student to wear masks in lessons 	SLT	M	Mask wearing guidance to be updated 26 th January by DfE	L

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Working with Students with An EHCP	Transmission of Corona Virus / Covid.19 Hospitalisation – death. Staff and Students	Transmission of corona virus /covid.19 between people by close contact Students not understanding importance of following rules	<ul style="list-style-type: none"> • Specific measures in place for students with SEND – refer to their EHCP for individual guidance. • SEND team aware of key individuals and supporting as required • PPE provided as and when necessary • As appropriate, separate Risk Assessments completed to ensure transmission of covid19 is mitigated against • Risk Assess students with Medical EHCP if there is a risk then in discussion with parents decision reached as whether to remain doing the remote learning package. • Regular LFD testing • 	CFD SENCO		<ul style="list-style-type: none"> • Regular reminders about hand washing and respiratory hygiene • Use of social stories to enhance understanding 	
Corona virus Infection in staff	Transmission of Corona Virus / Covid.19 Hospitalisation – death. Staff and Students Closure of school disruption to education and impact on Mental Health of students	Transmission of corona virus /covid.19 between people by close contact	<ul style="list-style-type: none"> • Staff test twice each week using LFD tests • If positive stay home • Day 6 and Day 7 LFD test for day 7 return if negative • PHE guidance will be followed. • Test Track and Trace regulations followed • Anyone showing symptoms or suspects they may be infected should not come into School observe the Public Health England and government advice. • Get tested as soon as possible and provide tracers with necessary information. • If informed by tracers of contact - staff or students must PCR test then daily LFT 	SLT	M	<ul style="list-style-type: none"> • Regular reminders of the Test, Track and Trace regulations for staff and students • Stress the “any symptoms get a test” message from the government. 	L

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<p>Corona Virus Infection in students and their families /carers</p>	<p>Transmission of Corona Virus / Covid.19</p> <p>Hospitalisation – death.</p> <p>Staff and Students also vulnerable family members</p> <p>Closure of school disruption to education and impact on Mental Health of students</p>	<p>Transmission of corona virus /covid.19 between people by close contact</p> <p>Asymptomatic students bringing virus into school.</p>	<ul style="list-style-type: none"> • students test using LFD tests before returning in January • Students to do twice weekly tests and record results on Class Charts • In school contact with confirmed positive case results in daily LFD tests but no longer required to isolate. • Test Track Trace - No Student Parent/Carer should come into school if they are showing symptoms • No Student Parent/Carer should come into school if they are showing symptoms or have or suspect they may have been in contact with someone who has or maybe infected. • Reinforce the procedures to control infection transmission and to follow the guidelines set out by Public Health England and the government. • Appropriate PPE will be in place for the First aider operating the medical room. Pupils will have it explained to them exactly what and why this equipment is being worn. • The correct PPE for the tasks being carried out should be in accordance with site and COSHH guidance and risk assessments. • If a pupil or staff member becomes unwell with coronavirus symptoms while at the academy and requires direct personal care (within 2m) until such time as they can return home a fluid-resistant surgical face mask (FRSM Type IIR) should be worn by the supervising adult. • The member of staff/pupil individual will be placed behind a closed door 2m from others, ventilated if possible. If direct contact is necessary then disposable gloves and apron should be worn. If there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection should also be worn. 	<p>SLT</p>	<p>M</p>	<ul style="list-style-type: none"> • Stress the “any symptoms get a test” message from the government. 	<p>L</p>

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Colleagues who Identify as BAME	Transmission of Corona Virus / Covid.19 Hospitalisation – death. Staff and Students	Recognition that there is an increased risk of death following being covid-19 positive for colleagues identifying as BAME	<ul style="list-style-type: none"> Engage with any BAME colleagues ensuring that they have complete transparency about how school routines are going to be put in place. Complete individual risk assessments as required for BAME colleagues and consider re-deployment within the academy as part of this process. Co-produce risk assessments to ensure that BAME colleagues are listened to and agreements are reached in relation risk that can be mitigated against. 	SLT	M		
Infection within the school	Transmission of Corona Virus / Covid.19 Hospitalisation – death. Staff and Students Closure of school disruption to education and impact on Mental Health of students	Suspected cases of Covid-19 through identification of symptoms	<ul style="list-style-type: none"> Any pupil / adult showing or suspecting symptoms of Covid-19 to be moved safely and sensitively to quarantine room. Door open and window open for ventilation. PPE, to be provided to individual and those supervising (face mask and gloves). Child / adult to be sent home and testing arranged. Maintain a 'clean room' to move staff and students to if a potential infection is suspected Enhanced clean of all areas where that person was during time in school. Students follow social distancing rules First aiders to be aware of the information from the Resuscitation Council (UK). <p>https://www.resus.org.uk/media/statements/resuscitation-council-uk-statements-on-covid-19-coronavirus-cpr-and-resuscitation/covid-community/</p> <ul style="list-style-type: none"> First aiders are to ensure that appropriate personal protective equipment is worn dealing with a casualty. Public Health Dorset kept informed of cases, numbers spread etc 	SLT	M	<ul style="list-style-type: none"> Regular reminders of the Test, Track and Trace regulations for staff and students Stress the "any symptoms get a test" message from the government. Confirmed cases of Covid-19 from an adult → immediate isolation for individual Monitor all movement around the school. 	L

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Transport to and from the academy	Transmission of Corona Virus / Covid.19 Hospitalisation – death. Staff and Students	Within confined space, public transport could increase the risk of catching coronavirus	<ul style="list-style-type: none"> Clear message will be promoted to parents/carers/staff and pupils to avoid the use of public transport wherever possible. Reinforce the “wear a mask” approach on public transport. If the use of public transport is unavoidable staff/pupils will be asked to allow additional time and check with operators beforehand on their arrangements. Staff/pupils will be told to wear a face mask if they need to use public transport. At the end of the journey staff/pupils will be required wash your hands for at least 20 seconds or sanitise hands as soon as possible. 	SLT	M	<ul style="list-style-type: none"> The location of the academy and the community it serves means that relatively few pupils use public transport, with most travelling in using bikes or walking. Most students do not attend with their parents travelling with them and this will be reiterated or the message on only one parent accompanying will be promoted. 	L
Staff numbers not adequate to reopen	Students not able to return and remote education continues, disrupted education Impact on student mental health	Too many staff having to self isolate due to infection or suspected Covid 19 infection	<ul style="list-style-type: none"> Establish accurate staff list check on daily basis Staff who are unwell and isolating will require cover so we have links with Teaching Personnel for supply cover. Establish those who are vulnerable (for example may have asthma) and are self-isolating Contact those staff and arrange an online review Conduct all necessary Risk Assessments for those staff following the guidance agreed with the Trust and the Unions. Establish and agree control measures that are required to enable safe return 		M	<ul style="list-style-type: none"> Maintain regular communication with staff working from home Ensure they are aware of the work that the school would like them to focus on to assist the education of the students 	L

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Following the easing of National restrictions and DfE guidance Bubbles now removed apart from tutor times and lunch / breaks	Spike in infection rates Transmission of Corona Virus / Covid.19 Hospitalisation – death. Staff and Students School closure due to high numbers of staff isolating.	ALL Students returning to school wk Beg 8 th March All of the above RA details apply.	<p style="text-align: center;">PLEASE ALSO SEE the WEY VALLEY CONTINGENCY PLANNING DOCUMENT</p> <ul style="list-style-type: none"> Parents regularly reminded that ALL students should home LFD test twice each week and record results on Class Charts Regular LFD tests for staff on twice weekly basis All the previous and the updated measures above will continue to be in place Masks worn in communal spaces and classrooms at present time Bubbles now removed apart from tutor times and lunch / breaks One way systems in some areas remain Staff in corridors Staggered breaks 	RRU and PHA	M	<ul style="list-style-type: none"> Refer to LFT Risk Assessment 	L

Checked weekly – next Full Review post Half Term start of T4 February 2022 – Government Covid Restriction update
KEY:

LOW	MEDIUM	HIGH
Acceptable risk	Put control Measures in Place	Unacceptable Risk, the task requires further assessments and changes.