

Dear Parents and Carers

16th December 2021

As we move into the New Year there will be a continued requirement for students to test twice a week with a Lateral Flow Device. Students will be provided with devices as required to bring home for testing on Sundays and Wednesdays.

There remains a requirement for the test and result to be logged with the academy. Currently we are using a Microsoft FORM that is accessed through the Academy website.

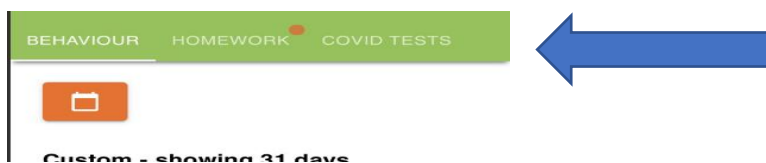
From January we would like to simplify this process to make the recording of tests and results easier and simpler. All students, parents and carers have access to the Class Charts software, either through a phone app or on the website. Class Charts now has the provision for Covid LFD tests to be recorded with the result of the test. Please use the link below to take you to the homepage for ClassCharts, if you are using the app you can access the test result area from there.

<https://www.classcharts.com/>

When the app is opened, click on the name of your child:



You then have 3 options: Behaviour/Homework/Covid Tests – click on COVID Tests:



You have the option on the option for 'Report New COVID Test' in orange:



Wey Valley Academy

Sian Thomas, BEd (Hons), CEO - AAT

Jon Webb, BA (Hons), Director of Secondary Education

Rob Russell, BEd (Hons), Principal

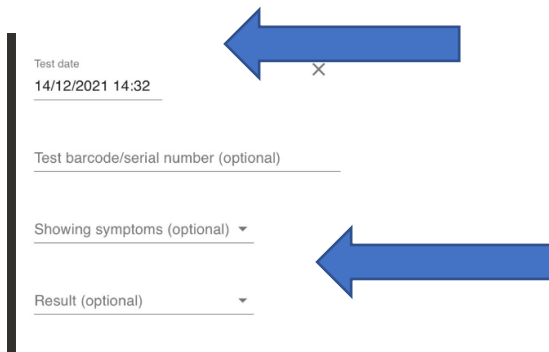
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Once you have clicked on the link, you are given the opportunity to add a variety of information – we only require **the date that the test was taken** and **the result**. It will then ask you, in blue, to click submit. Please do this to upload your test results.



Test date
14/12/2021 14:32

Test barcode/serial number (optional)

Showing symptoms (optional) ▾

Result (optional) ▾

Please use this way of recording the test results from January 4th 2022. Thank you for continuing to help us keep the children safe in school by testing regularly.
Yours faithfully,



Mr S. Dyer

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